

## MINUTES

July 21, 2008

The regularly scheduled meeting of the Board of County Commissioners was called to order this 21st day of July, 2008, in meeting room 240 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman  
Rusty Sullivan, Vice-Chairman  
Rod Cleveland, Member  
Tammy Howard, Secretary

Others present were: Christine Brannon, David Brockman, Denise Heavner, Don Holyfield, Ed Miller, Melinda Duke, Peggy Laizure, James Tyree, Deborah VanWye, Eddie Thomason, Dan Cary, Randy Hill and Ike Newton.

Chairman Skinner began the meeting with the Pledge of Allegiance.

Rusty Sullivan moved, seconded by George Skinner, to approve the minutes of the Regular Meeting of July 14, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, abstain.  
Motion carried.

Chairman Skinner called for the discussion, consideration, and/or action to approve the Contract between the Cleveland County Fair Board and Sharon Harrell for Advertising, Marketing, Public Relations, Publicity and Fund Raising as directed in the amount of \$2,205.00 per month. The Contract will be in effect from July 1, 2008 through June 30, 2009.

Rod Cleveland asked if the other Commissioner's had heard from the Fair Board on this contract?

George Skinner replied no.

Rusty Sullivan replied he had talked to them a couple of times and stated he was still waiting to hear from the D.A.'s Office on this contract.

Rod Cleveland moved for the contract to be tabled one more time, seconded by Rusty Sullivan.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion carried.

Chairman Skinner called for discussion, consideration, and/or action on the Jail Report from Ed Miller.

Ed Miller presented the following report:

The Cleveland County Detention Center held an average of 180 inmates this reporting period. The following are the daily inmate counts which were taken at 8 a.m. on each day listed.

| Date                 | Head Count | Pott Co.  | Other    | C.C.D.C.   |
|----------------------|------------|-----------|----------|------------|
| 7/08/2008 Tues       | 183        | 14        | 2        | 167        |
| 7/09/2008 Wed        | 178        | 14        | 2        | 162        |
| 7/10/2008 Thur       | 175        | 14        | 2        | 159        |
| 7/11/2008 Fri        | 178        | 12        | 2        | 164        |
| 7/12/2008 Sat        | 180        | 12        | 2        | 166        |
| 7/13/2008 Sun        | 187        | 12        | 2        | 173        |
| 7/14/2008 Mon        | 180        | 12        | 2        | 166        |
| 7/15/2008 Tues       | 180        | 12        | 1        | 167        |
| <u>Daily Average</u> | <u>180</u> | <u>12</u> | <u>2</u> | <u>166</u> |

The Book-Ins comparison for this week:

2007            33 FEMALES & 156 MALES = 189 TOTAL

2008            46 FEMALES & 127 MALES = 173 TOTAL

Three Inmates were transported to DOC July 8<sup>th</sup>. 2008.

One Inmate was transported to DOC July 16<sup>th</sup> 2008.

Currently there are five Inmates scheduled for transfer to DOC.

Rusty Sullivan moved, seconded by Rod Cleveland, to accept the Jail Report.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Per the recommendation of Denise Heavner, County Assessor. George Skinner moved, seconded by Rod Cleveland, to table the discussion, consideration, and/or action to approve the Renewal Contract between the Cleveland County Assessor and Colorado Customware, Inc. for support fees in the amount of \$56,731.00. Marshall & Swift Cost Tables \$10,420.00 and the current hourly rate of \$150.00. The Contract will be in effect from July 1, 2008 through June 30, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Resolution adopting the updated Cleveland County Floodplain Damage Prevention Regulations.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Copier Maintenance Agreement between the Cleveland County Emergency Management and Sooner Copy Machines, Inc. for a Ricoh #AF-350 in the amount of \$200.00 and copy charge of .01¢ after 20,000 allowable copies. The Contract will be in effect from July 1, 2008 through June 30, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Contract for Services between the Cleveland County Board of County Commissioners and the Women's Resource Center to assist in providing temporary shelter and support to women and children in the amount of \$25,000.00. The Contract will be in effect from July 1, 2008 through June 30, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Resolution/Ordinance of the Commissioners of Cleveland County establishing the 911 emergency telephone fee rate for calendar year 2009, pursuant to the Nine-One-One Emergency Act, 63 O.S. Supp., 1987, Section 2811 et seq.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the execution of the Contract and Non-Collusion Affidavit between Cleveland County Board of County Commissioners and Association of Central Oklahoma Governments for the 2008 REAP Grant #ED-2008-40 awarded to Cleveland County District #3.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Renewal Copier Maintenance Agreement between the Cleveland County Election Board and Sooner Copy Machines for a Sharp MX-5500N Copier. Monthly cost per copy is \$.0095 for black and white copies and \$.058 per copy for color copies. Parts, Drums, Toner and Labor are included in this agreement. The Contract will be in effect from July 1, 2008 through June 30, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the June, 2008 monthly reports of the following:

- a. Shari Kinney, County Health Department
- b. Don P. Holyfield, County Sheriff

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders:

|                                    |                                    |             |
|------------------------------------|------------------------------------|-------------|
| a. General Fund                    |                                    |             |
| 09-0769 – SA2                      | Interstate Batteries               | \$ 1,500.00 |
| 09-0794 – A4                       | Thomson West                       | 6,000.00    |
| 09-0795 – A4                       | Accurant, Inc.                     | 7,800.00    |
| 09-0821 – SA2                      | D & S Distributing                 | 1,200.00    |
| 09-0827 – SA2                      | Copelin’s Office Center            | 2,000.00    |
| 09-0830 – B2A-300                  | Ken’s Discount Pharmacy            | 2,000.00    |
| 09-0831 – B2B-300                  | Ben E. Keith                       | 2,500.00    |
| 09-0832 – B2B-300                  | Sysco Food Services of Oklahoma    | 5,000.00    |
| 09-0833 – B2B-300                  | U.S. Foodservice, Inc.             | 2,000.00    |
| b. Highway Fund                    |                                    |             |
| 09-0727 – T2A                      | AutoZone, Inc.                     | 500.00      |
| 09-0728 – T2A                      | O’Reilly Automotive                | 500.00      |
| 09-0729 – T2A                      | Arrow-Magnolia International       | 1,000.00    |
| 09-0730 – T2A                      | Fastenal Industrial & Construction | 1,500.00    |
| 09-0732 – T2A                      | Corr. Dept. Ind. Rev. Fund 280     | 500.00      |
| 09-0733 – T2A                      | Harbor Freight Tools               | 500.00      |
| 09-0734 – T2A                      | Fleet Pride                        | 1,500.00    |
| 09-0735 – T2A                      | Palace Auto Supply, Inc.           | 1,000.00    |
| 09-0766 – T2A                      | Mid-West Hose & Specialty          | 750.00      |
| 09-0767 – T2A                      | Mileage Masters, Inc.              | 1,500.00    |
| 09-0781 – T2A                      | Ace Hardware                       | 500.00      |
| 09-0825 – T2A                      | Dave’s Small Engine Repair, Inc.   | 500.00      |
| 09-0826 – T2A                      | Fleet Pride                        | 1,000.00    |
| c. Health Department Fund          |                                    |             |
| 09-0764 – MD2                      | FireCo of Oklahoma, Inc.           | 1,000.00    |
| 09-0807 – MD2                      | Ace Hardware                       | 500.00      |
| d. Sheriff’s Commissary Fund       |                                    |             |
| 09-0829 – CFBC2-300                | Thompson Commissary Supply         | 5,000.00    |
| e. Drug Court Revolving Adult Fund |                                    |             |
| 09-0779 – CRDCRE(A)2               | A.T.&T. Mobility                   | 2,220.00    |
| f. Fair Board Fund                 |                                    |             |
| 09-0815 – FF2                      | Airgas Mid-South, Inc.             | 500.00      |
| 09-0816 – FF2                      | Paradise Equipment Services        | 1,000.00    |
| 09-0817 – FF2                      | W.W. Grainger, Inc.                | 150.00      |

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

|                  |               |                |
|------------------|---------------|----------------|
| 08-0026 - H2     | 08-0040 - T2A | 08-0880 - MD2  |
| 08-0029 - H2     | 08-0055 - T2A | 08-2465 - MD2  |
| 08-0030 - H2     | 08-0083 - T2A | 08-2755 - MD2  |
| 08-0034 - HR2    | 08-0190 - T2A | 08-3407 - MD2  |
| 08-0270 - SM2    | 08-2349 - T2A | 08-3409 - MD2  |
| 08-0288 - SM2    | 08-3075 - T2A | 08-3411 - MD2  |
| 08-0296 - SM2    | 08-3918 - T2A |                |
| 08-0353 - SL2    | 08-4030 - T2A | 08-5366 - CFB2 |
| 08-1844 - R3BS2A | 08-4065 - T2A |                |
| 08-3883 - B2A    | 08-4223 - T2A | 08-4794 - FF2  |
| 08-3946 - H2     | 08-4671 - T2A | 08-5519 - FF2  |
| 08-3962 - E2     | 08-5128 - T2A |                |
| 08-4194 - SM2    | 08-5351 - T2A |                |
| 08-4410 - SM2    | 08-5409 - T2A | 09-0489 - T2A  |
| 08-5082 - B1C    |               |                |
| 08-5367 - B1C    |               |                |
| 08-5470 - B1A    |               |                |
| 08-6028 - SM2    |               |                |

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

| <u>FY 08/09</u>                        |               |
|--|---------------|
| a. General fund                        | \$ 225,099.29 |
| b. Highway Fund                        | 41,134.49     |
| c. Health Fund                         | 101,563.38    |
| d. Sheriff's Commissary Fund           | 874.02        |
| e. Treasurer's Certification Fee Fund  | 73.00         |
| f. DA's Witness Fee Reimbursement Fund | 12,256.22     |
| g. Fair Board Fund                     | 2,613.77      |

| <u>FY 07/08</u>               |               |
|-------------------------------|---------------|
| a. General Fund               | \$ 206,828.76 |
| b. Highway Fund               | 149,890.98    |
| c. Health Fund                | 9,998.59      |
| d. Sheriff's Service Fee Fund | 31,936.76     |
| e. Fair Board Fund            | 511.50        |

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Rod Cleveland moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

(Clerk's Note: Agenda was posted on 7-18-08 @ 8:49 a.m.)